San Diego Unified School District

Golden Hill UTK - 8 School

SSC Meeting Minutes

**Tuesday, October 10, 2023**

Members – Elementary Model:Quorum = 6

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| X | Dr. Julia Martinez | Ex Officio |  | | X | Shalem Aboody-Lopez | | Parent, DAC | 2023-25 |
| X | Sarah Harris | Classroom Teacher, Chairperson | 2023-25 | | Ab | Alicia Gallegos | | Parent | 2023-25 |
| Ab | Olga Cuevas | Classroom Teacher | 2023-25 | | Ab | Meaghan Hundley | | Parent | 2023-25 |
| Ab | Maria Zavala | Classroom Teacher | Termed Out | | Ab | Shavanda Perez | | Parent | 2023-25 |
| X | Tina Castillo | Administrative Aide, Secretary | Termed Out | | X | Jennifer Powell | | Parent | 2023 |
| Guests: 2 | | Brandon Lemmon, Central Office Resource Teacher; Christie Turner | | | | | | | |
| Item | | | | Description/Actions | | | Meeting Summary | | |
| 1. Call to Order | | | | Sarah Harris: Chair | | | Meeting was called to order at 4:22 p.m. (Quorum not met) | | |
| 1. Public Comment | | | | Open 3 min. | | | No public comment. | | |
| 1. SSC Business 2. Approval of [Minutes September 12, 2023](file:///\\PRDECHOME11\11\118\118393\Desktop\2023-24\SSC%2023-24\SSC_Minutes%20for%209.12.23.docx) 3. Election Results and Introduction of New SSC Certificated Staffing Members:   (2) Classroom Teacher Seats  Term Expired for: Maria **Zavala**, Classroom Teacher; Sarah **Harris**, Classroom Teacher   1. Establish:[DAC](https://www.sandiegounified.org/departments/strategic_planning_for_student_achievement/district_advisory_council) Alt. Representative,Co-Chairperson | | | | Action:  Dr. Julia Martinez, Principal  TABLED | | | 3a., b. Action items re-scheduled for a Special Meeting (TBD)  *Classroom Teacher and Other School Representative nominations and elections are still in process. To be announced at next meeting. Other School Representative position and secretary position needs to be nominated and elected.*  3c. Alternative DAC and ELAC positions are not mandatory. | | |
| Data Review   * 2023-24 Safety Criterion Document Outlining School Safety   [UCP Annual Notification Video](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/Uniform%20Complaint%20Procedure%20(1).mp4)  [Uniform Complaint Procedure-Video in Spanish](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/SPA-Uniform%20Complaint%20Procedure.mp4).  [UCP Annual Notice 2023-2024](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/2324%20ENG%20UCP%20AnnNotice%20080123.pdf) ([Spanish](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/2324%20SPA%20UCP%20Annual%20Notice%20080123.pdf) / [Tagalog](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/2324%20TAG%20UCP%20AnnNotice%20080123.pdf) / [Vietnamese](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/A%20to%20Z%20Index/Uniform%20Complaint/2324%20VIET%20UCP%20Annual%20Notice%20080123.pdf))  [Williams UC Annual Notice](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/Departments/Uniform%20Complaints/E1%201312.4%20Williams%20Uniform%20Complaint%20Procedures.pdf)  [(Spanish)](https://www.sandiegounified.org/UserFiles/Servers/Server_27732394/File/Departments/Uniform%20Complaints/E1%201312.4%20Williams%20Uniform%20Complaint%20Procedures-Spanish.pdf) | | | | lnformational:  Dr. Julia Martinez, Principal | | | Principal shared the UCP, Uniform Complaint Procedures, and Williams UC while also providing link to documents to individual SSC members. The 2023-24 Safety Criterion Document Outlining School Safety was presented by the principal. Detail discussion on how emergencies are communicated to children at differing grade levels for appropriateness. District standard of emergency communication to parents was discussed. Criterion 3 was revised in conjunction with School Police review to keep ECE students inside campus evacuation routes. Aboody-Lopez added that community relationships with police are essential and positive trust building is an important process. Principal scheduled staff training on emergency staffing roles. *Added to agenda: Review and commentary of SSC Bylaws. Principal and SSC reviewed the SSC bylaws for informational purposes at this meeting. Slated for voting at next meeting.* | | |
| 1. Budget Items   [**30100 Title I Basic**](file:///\\Prdechome11\11\118\118393\Desktop\2023-24\SSC%2023-24\30100.ExpenseTransfer_10.10.23.xlsx)  Account: 1192 Prof&Curriclm Tchr (-$2525.00);  Account: 3461 Salary Position Benefits (-3690.80)  [**30106 Title I Supplemental**](file:///\\Prdechome11\11\118\118393\Desktop\2023-24\SSC%2023-24\30106.ExpenseTransfer_10.10.23.xlsx)  Account: 3461 Salary Position Benefits (-$1581.20)  Account: 4301 Instructional Supplies (-$421.71) | | | | Action:  Dr. Julia Martinez, Principal  TABLED | | | Rollover FY 22-23 payroll expenses for Employee # 179957, Visiting Teacher. Instructional supplies need a budget transfer to allocate funds to cover purchase.  Action items tabled for a Special Meeting (TBD) | | |

Meeting Adjourned: 5:09 p.m.